NOTIFICATION OF INACTIVE AUTHORIZED USER STATUS / REQUEST FOR REACTIVATION OF AUTHORIZED USER STATUS

1. Authorized User:  ______________________________________________________________________

2. Department:  __________________________________________________________________________

3. Isotope/activity and identification numbers of all materials remaining in possession during inactive status:
   ______________________________________________________________________________________

4. Location of radioactive materials / radiation producing device:
   ______________________________________________________________________________________

5. Date on which inactive status of Authorized User will begin (to inactivate only): ________________

6. Date on which reactivation of Authorized User status will begin (to reactivate only): ________________

7. Discontinue dosimetry services for the following individuals until Authorized User status is reactivated:
   ______________________________________________________________________________________
   ______________________________________________________________________________________

- Do not use radioactive materials / radiation producing device during a period of declared inactive status!

- Wipe test radioactive material storage areas every six months and report results to the Environmental Health and Safety Office during periods of declared inactive status (NOT required for Radiation Producing Device).

- Submit a second copy of this form to reactivate Authorized User status before resuming use of radioactive materials / radiation producing device.

- Submit UNC Charlotte RAS FORM 2 to resume dosimetry services.

Date:  ________________  Authorized User:  ___________________________________________________________

Date:  ________________  Radiation Safety Officer:  _____________________________________________________

Revised January 2018