**BELK TOWER -- Permit Required Confined Space Entry Permit**

1. **Belk Tower ENTRY PROCEDURE AND PERMIT**
   "**All Shaded areas must be completed by Entry Supervisor or Entrant**"

2. **Work to be Performed:**

3. **Date Issued:** / /  
   **Time Issued:** : ☐ a.m. ☐ p.m.

4. **Permit Space Hazards (X = Potential Hazard or Testing Rqmt.)**
   - Oxygen - hazardous when less than or equal to 19.5% OR greater than or equal to 23.5 %.
   - Flammable Gases or Vapors - hazardous when greater than 10% of LFL / LEL
   - Carbon Monoxide - hazardous when greater than 50 PPM (always look for when welding or near a fuel combustion source (cars, utility carts etc)
   - Other Toxics: Fumigation solvent vapors
   - Mechanical Hazards (Pneumatic, Hydraulic, Electrical, Chemical, Steam, Falling Objects, Etc.)
   - Entrainment Potential
   - Physical Hazards - (bees, insects, spiders, heat during summer), Confined Space Configuration, Layout or Arrangement

5. **Additional Permits or Forms (Please attach if required)**
   - Hot Work Permit: ☐ YES ☐ NO ☐ N/A
   - LOTO / Hazardous Energy Control Procedure: ☐ YES ☐ NO ☐ N/A
   - Other:

6. **Equipment Required for Entry & Work (Check box when complete)**
   - ☐ PPE
   - ☐ Atmospheric Testing
   - ☐ Respiratory Protection
   - ☐ Ventilation Equipment
   - ☐ Rescue Equipment

7. **Communication method used by attendants and entrants (Check all that apply)**
   - ☐ Radio
   - ☐ Voice
   - ☐ Other:

8. **Confined Space Rescue**
   - ☐ The assigned confined space attendant is responsible for evacuating entrants in the event of an emergency by means of vocal communication or retrieval equipment used for the entry. At no time will the attendant enter the confined space. In the event the attendant is unable to evacuate the entrant(s) the Charlotte Fire Department will be notified by UNC Charlotte Police Dispatch at 704-687-2200 to provide rescue assistance. Upon the arrival of rescue personal the attendant should brief the rescuers of any notable information.

9. **Authorized Entrants (List by name or attach roster)**

10. **Authorized Attendants (List by name)**

11. **Preparation for Entry (Check boxes when complete)**
   - ☐ Notify affected department of service interruption and complete the Confined Space Entry Permit and any other required permits and forms.
   - ☐ Fumigate/treat the space with insect/bee repellent prior to making entry. If entry is not made within 24 hours, re-treat the space with insect repellent before making entry.
   - ☐ Sign in Authorized Entrants in Step 9 and Sign in Attendants in Step 10.
   - ☐ Inspect all required equipment, tools and PPE prior to entry. Barricade the area to prevent unauthorized entry or access. Set up necessary equipment for entry operations.
   - ☐ If the atmosphere is changed in the tower by burning, cutting, welding, solvent usage OR entry before fumigation 2 hour wait period -- complete a preliminary atmospheric reading with approved 4 gas meter and record readings on Step 12. Atmospheric should be continuously tested during entry. Periodically record sample readings in Step 12.
   - ☐ Upon eliminating or controlling all hazards and the Entry Supervisor signing Step 13, proceed to make entry.

12. **Atmospheric Testing Record Acceptable Conditions**
   - CH4 - Less than 10% of LEL / LFL
   - OXY - Oxygen Range - Minimum allowable = 19.6% to Maximum allowable = 23.4%
   - H2S - Hydrogen Sulfide - < than 10 PPM
   - CO - Carbon Monoxide - < than 35 PPM
   - Other Toxic:

   **Tester Initials**

13. **Authorization by Entry Supervisors**
   - I certify that all required precautions have been taken and necessary equipment is provided for safe entry and work in the Belk Tower confined space.

   **Printed Name**
   **Signature**
   **Date**
   **Time** ☐ a.m. ☐ p.m.

14. **Permit Cancellation (Complete at the end of job not to exceed 24 hours)**

   **Date**
   **Time** ☐ a.m. ☐ p.m.

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This permit must be posted at the job site – One Copy to Dept File and One Copy to EH&S Office (Fax 7-5302 or EHS Building)

14-Sep-10 3-Dec-14