Appendix B - PRE-USE AERIAL / SCISSOR LIFT INSPECTION CHECKLIST

Instructions: Follow the below guidelines to complete a hands-on lift inspection. Sign and date acknowledging you have completed the inspection.

Equipment Make/Model: ___________________________ Serial Number: ___________________________

☐ Owner’s manual legible and stored inside the container located on the platform.
☐ All decals legible and in place.
☐ Fluid levels checked. (Hydraulic oil, engine oil, coolant, etc)
☐ Structural and other critical components present and all associated fasteners and pins in place.
☐ Battery packs in place, properly connected and not leaking.
☐ Compartment covers in place.

Check the following components or areas for damage, modifications, and improperly installed or missing parts:

☐ Electrical components, wiring, and electrical cables
☐ Hydraulic power unit, reservoir, hoses, fittings, cylinders, and manifolds
☐ Drive and turntable motors and torque hubs
☐ Boom wear pads, Gauges, Beacon, Lights
☐ Tires, wheels, limit switches, warning alarms, horn, fasteners, damage to machine
☐ Test all controls for proper operation
☐ Fall Protection Devices (railing, gates, toe boards, anchor/connecting points, etc)

Check worksite to ensure lift is away from:

☐ Traffic, pedestrian pathways, building overhangs, overhead hazards, and power lines.

Equipment operation:

☐ Obtained supervisor permission to use the aerial/scissor lift.
☐ Barricade area with 4 cones and danger tape or other appropriate methods.
☐ Wear appropriate PPE (hard hat, safety glasses, gloves, etc.)
☐ Ensure you have a valid aerial lift card during lift operation.

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