



**RAS FORM 12**

**NOTIFICATION OF INACTIVE AUTHORIZED USER STATUS  
REQUEST FOR REACTIVATION OF AUTHORIZED USER STATUS**

1. Authorized User: \_\_\_\_\_
2. Department: \_\_\_\_\_
3. Isotope/activity and identification numbers of all materials remaining in possession during inactive status: \_\_\_\_\_
4. Location of radioactive materials / radiation producing device: \_\_\_\_\_  
\_\_\_\_\_
5. Date on which inactive status of Authorized User will begin (**to inactivate only**): \_\_\_\_\_
6. Date on which reactivation of Authorized User status will begin (**to reactivate only**): \_\_\_\_\_
7. Discontinue film badge and/or TLD ring service for the following individuals until Authorized User status is reactivated: \_\_\_\_\_  
\_\_\_\_\_

- Do not use radioactive materials / radiation producing device during a period of declared inactive status!
- Wipe test radioactive material storage areas every six months and report results to the Radiation Safety Office during periods of declared inactive status (NOT required for Radiation Producing Device).
- Submit a second copy of this form to reactivate Authorized User status before resuming use of radioactive materials / radiation producing device.
- Submit UNC Charlotte RAS FORM 2 to resume film badge or TLD ring service.

Date: \_\_\_\_\_ Authorized User: \_\_\_\_\_

Date: \_\_\_\_\_ Radiation Safety Officer: \_\_\_\_\_